



Financial statements

Acclaim Health and Community Care Services

March 31, 2018

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Independent auditor's report

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To the Board of Directors of
Acclaim Health and Community Care Services

We have audited the accompanying financial statements of **Acclaim Health and Community Care Services** which comprises the balance sheet as at March 31, 2018 and the statements of changes in net assets, operations and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of **Acclaim Health and Community Care Services** as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Grant Thornton LLP

Mississauga, Canada
June 5, 2018

Chartered Professional Accountants
Licensed Public Accountants

Acclaim Health and Community Care Services

Balance sheet

March 31

2018

2017

Assets

Current

Cash and cash equivalents	\$ 2,285,589	\$ 907,635
Short-term investments	2,484,483	894,651
Accounts receivables	1,194,329	1,113,032
Prepaid expenses	<u>146,557</u>	<u>121,712</u>
	<u>6,110,958</u>	<u>3,037,030</u>

Long-term investments (Note 3) 470,384 2,226,538

Capital assets (Note 4) 1,627,105 1,662,009

\$ 8,208,447 \$ 6,925,577

Liabilities

Current

Accounts payable and accrued liabilities (Note 5)	\$ 831,495	\$ 872,325
Deferred income (Note 6)	<u>396,845</u>	<u>110,695</u>
	<u>1,228,340</u>	<u>983,020</u>

Net assets

Net assets invested in capital assets	1,627,105	1,662,009
Net assets internally restricted (Note 7)	1,383,997	1,383,997
Unrestricted net assets	<u>3,969,005</u>	<u>2,896,551</u>
	<u>6,980,107</u>	<u>5,942,557</u>

\$ 8,208,447 \$ 6,925,577

Subsequent event (Note 15)

On behalf of the Board



Chairperson



Treasurer

See accompanying notes to the financial statements.

Acclaim Health and Community Care Services

Statement of Changes in Net Assets

Year ended March 31, 2018

	Invested in Capital Assets	Internally Restricted Reserves (Note 7)	Unrestricted	2018 Total	2017 Total
Balance, beginning of year	\$ 1,662,009	\$ 1,383,997	\$ 2,896,551	\$ 5,942,557	\$ 5,056,829
(Deficiency) excess of receipts over expenditures	(234,341)	-	1,271,891	1,037,550	1,169,728
Purchase of capital assets	199,437	-	(199,437)	-	-
Pension remeasurements and other items	-	-	-	-	(284,000)
Balance, end of year	<u>\$ 1,627,105</u>	<u>\$ 1,383,997</u>	<u>\$ 3,969,005</u>	<u>\$ 6,980,107</u>	<u>\$ 5,942,557</u>

See accompanying notes to the financial statements.

Acclaim Health and Community Care Services

Statement of Operations

Year ended March 31, 2018

	<u>Fund Type 2</u>	<u>Fund Type 3</u>	<u>2018</u>	<u>2017</u>
Receipts				
Fees for service	\$ 231,448	19,206,892	19,438,340	\$ 17,018,763
Government funding (Note 8)	3,110,316	99,999	3,210,315	3,292,631
Donations and community grants	294,124	203,453	497,577	507,412
Other income	48,775	97,287	146,062	148,967
Investment income	-	68,450	68,450	67,622
	<u>3,684,663</u>	<u>19,676,081</u>	<u>23,360,744</u>	<u>21,035,395</u>
Expenditures				
Salaries	2,626,664	13,965,134	16,591,798	14,388,741
Employee benefits	348,550	1,981,180	2,329,730	2,024,148
Employee pension expense	128,779	267,392	396,171	752,355
General expenses (Note 14)	1,751,892	376,744	2,128,636	2,020,594
Occupancy costs	264,451	116,192	380,643	330,846
Equipment costs	107,602	83,469	191,071	330,601
Program supplies	124,814	65,598	190,412	207,799
Office expenses	79,317	35,416	114,733	94,583
Corporate services allocations	<u>(1,642,725)</u>	<u>1,642,725</u>	<u>-</u>	<u>-</u>
	<u>3,789,344</u>	<u>18,533,850</u>	<u>22,323,194</u>	<u>20,149,667</u>
(Deficiency) excess of receipts before other pension plan item	(104,681)	1,142,231	1,037,550	885,728
Defined benefit cost (Note 9)	-	-	-	5,400
Employer contributions (Note 9)	-	-	-	278,600
	<u>-</u>	<u>-</u>	<u>-</u>	<u>284,000</u>
(Deficiency) excess of receipts over expenditures	\$ (104,681)	\$ 1,142,231	\$ 1,037,550	\$ 1,169,728

See accompanying notes to the financial statements.

Acclaim Health and Community Care Services

Statement of Cash Flows

Year ended March 31	2018	2017
Cash flows from operating activities		
Excess of receipts over expenditures	\$ 1,037,550	\$ 1,169,728
Charges not involving cash		
Amortization	223,585	202,176
Loss on disposal of fixed assets	10,756	-
Unrealized gain on investment	(697)	(6,992)
Pension remeasurements and other items (note 9)	-	(284,000)
	<u>1,271,194</u>	<u>1,080,912</u>
Net change in accounts receivables	(81,297)	(85,346)
Net change in prepaid expenses	(24,845)	32,304
Net change in accounts payable and accrued liabilities	(40,830)	179,809
Net change in deferred income	286,150	15,141
Cash flows from operating activities	<u>1,410,372</u>	<u>1,222,820</u>
Cash flows from investing activities		
Purchase of investments	(523,681)	(1,492,113)
Maturity of investments	690,700	849,700
Purchase of capital assets	(199,437)	(474,976)
Cash flows from investing activities	<u>(32,418)</u>	<u>(1,117,389)</u>
Net increase in cash and cash equivalents	1,377,954	105,431
Cash and cash equivalents, beginning of year	<u>907,635</u>	<u>802,204</u>
Cash and cash equivalents, end of year	<u>\$ 2,285,589</u>	<u>\$ 907,635</u>

See accompanying notes to the financial statements.

Acclaim Health and Community Care Services

Notes to the financial statements

March 31, 2018

1. Nature of operations

Acclaim Health and Community Care Services (the "Organization") is a community based health organization dedicated to the provision of quality and cost effective health related services. Services currently provided by the Organization include Nursing, Home and Personal Support, Community Support, Alzheimer Services and Palliative Care Consultation Program.

The Organization is a non-profit organization registered under the Income Tax Act (the "Act") and, as such, under paragraph 149(1)(f), is exempt from income taxes and is able to issue donation receipts for income tax purposes.

2. Summary of significant accounting policies

Basis of presentation

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations.

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and investments having a maturity of 90 days or less. Restricted cash and other borrowings to finance capital and operating expenditures are considered to be financing activities.

Financial instruments

The Organization's financial instruments consist of cash and cash equivalents, short-term investments, accounts receivable, long-term investments and accounts payable and accrued liabilities. All financial instruments are initially recognized at fair value and subsequently measured at amortized cost. Transaction costs and financing fees associated with financial instruments carried at amortized cost are recorded as adjustments to the initial fair value recognized and amortized over the life of the financial instrument.

Capital assets

Capital assets are recorded at cost. Amortization is provided as follows:

Building	15-40 years, straight-line basis
Office and information technology equipment	4-10 years, straight-line basis
Property and building improvements	5-20 years, straight-line basis

Revenue recognition

The accounting for contributions is based on the deferral method. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received. Endowment contributions are recognized as direct increases in net assets. Unrestricted investment income is recognized as revenue when earned. Fees for service revenue is recognized as revenue in the period in which the related service has occurred.

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

2. Summary of significant accounting policies (continued)

Revenue recognition (continued)

Fund Type 2 relates to funding received directly from LHINs and other revenue such as fee-for-service related to LHIN-funded programs, grants and donations. Fund Type 3 relates to revenue received from all other sources.

Corporate Services Allocations

Corporate services are allocated to various departments within the Organization based on each department's proportionate share of operating expenses, with the exception of Pension costs relating to the Acclaim Health Pension Plan.

Employee pension plan

The Organization recognizes the defined benefit obligation, net of the fair value of plan assets on the balance sheet. Current service and finance costs are expensed during the year, while remeasurements and other items, representing the total of the difference between actual and expected return on plan assets, actuarial gains and losses, and past service costs, are recognized as a direct increase or decrease in net assets. The Organization has elected to use an actuarial valuation prepared for funding purposes to measure the defined benefit obligation in respect of its pension plan. The defined benefit obligation is determined using a rollforward technique to estimate the accrued obligation using funding assumptions from the most recent actuarial valuation prepared at least every three years. Defined benefit pension plan assets are measured at fair value at the date of the balance sheet.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expense during the period. Actual results could differ from those estimates.

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

3. Long-term investments

In 2015, the Organization undertook two separate investments with the Oakville Community Foundation. The first of these was the transferring of the Bradley Endowment Fund, which had a principal amount of \$100,000. The principal amount of this fund shall remain as an endowed amount with the Oakville Community Foundation and is not disclosed in these financial statements, with the Organization being entitled to the income earned on this investment. The second investment was for \$165,384 (2017 - \$157,224), which was deposited into the Oakville Community Foundation's Investment Pooling Account. This investment can be redeemed at any time by the Organization, with 30 days' notice. There is, however, no intention to redeem this investment within the next fiscal year, and as such it has been classified as a long term investment.

	<u>2018</u>	<u>2017</u>
Oakville Community Foundation	\$ 165,384	\$ 157,224
Term Deposits (matures past 12 months)	-	1,019,600
Guaranteed Investment Certificates	<u>305,000</u>	<u>1,019,714</u>
	<u>\$ 470,384</u>	<u>2,226,538</u>

4. Capital assets

			<u>2018</u>	<u>2017</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Land	\$ 336,723	\$ -	\$ 336,723	\$ 336,723
Building	1,107,089	568,354	538,735	547,061
Office and information technology equipment	1,439,086	1,109,029	330,057	405,643
Property and building improvements	<u>700,758</u>	<u>279,168</u>	<u>421,590</u>	<u>372,582</u>
	<u>\$ 3,583,656</u>	<u>\$ 1,956,551</u>	<u>\$ 1,627,105</u>	<u>\$1,662,009</u>

Included in equipment costs and occupancy costs is a total of \$223,585 (2017 - \$202,176) of capital asset amortization expense.

5. Accounts payable and accrued liabilities

	<u>2018</u>	<u>2017</u>
Accounts payable and accrued liabilities	\$ 800,029	\$849,583
Payroll source deductions payable	<u>31,466</u>	<u>22,742</u>
	<u>\$ 831,495</u>	<u>\$872,325</u>

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

6. Deferred income	<u>2018</u>	<u>2017</u>
Palliative education funding and other	\$ 153,287	\$ 62,415
Donations	<u>243,558</u>	<u>48,280</u>
	<u>\$ 396,845</u>	<u>\$ 110,695</u>

7. Internally restricted reserves

	Balance Beginning of Year	Preapproved Transfers	Reserve Reductions	Balance End of Year
Lindsay/Werry Educational	\$ 23,997	\$ -	\$ -	\$ 23,997
Matthews Library	10,000	-	-	10,000
Severance Contingencies	1,100,000	-	-	1,100,000
Pension Fund	<u>250,000</u>	<u>-</u>	<u>-</u>	<u>250,000</u>
	<u>\$ 1,383,897</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,383,997</u>

Individual reserve descriptions are as follows:

(a) Lindsay/Werry Educational Reserve

The Lindsay/Werry Educational Reserve was established to provide resources for continuing education needs.

(b) Matthews Library Reserve

The Matthews Library Reserve was established to provide for the ongoing library resources for the Organization.

(c) Severance Contingencies Reserve

The Severance Contingencies Reserve was established to provide for severance contingencies.

(d) Pension Fund Reserve

The Pension Fund Reserve was established for pension fund solvency and wind up.

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

8. Government funding

The amounts received from the Mississauga Halton Local Health Integration Network (MH LHIN) and the Mississauga Halton Community Care Access Centres (MH CCAC) provide funding for the ongoing operations of Alzheimer Services, Community Support Services, and the Palliative Care Consultation Program.

	<u>2018</u>	<u>2017</u>
MH LHIN	\$ 3,210,315	\$ 3,220,850
MH CCAC	<u>-</u>	<u>71,781</u>
	<u>\$ 3,210,315</u>	<u>\$ 3,292,631</u>

9. Pension costs and obligations

Acclaim Health and Community Services Pension Plan

Effective October 16, 2006, the Organization created its own pension plan when it ceased membership with Victorian Order of Nurses Canada ("VONC") (see Note 10). Similar to the VONC Plan, the plan provides benefits to employees through participation in a contributory, defined benefit plan for all eligible employees. The pension benefits are based on years of pensionable service and final average earnings. The annual funding requirements are determined in consultation with the actuaries to provide long-term stability to the plan.

The plan mirrors the VONC Plan with the addition of a provision that obligates the Organization to make an employee "whole" in the event that pension benefits available to a retiring employee under the new plan are less than what he or she would have received under the VONC Plan.

Effective September 30, 2010, the defined benefit provision of the plan was closed to new members and the services and earnings were frozen for all current plan members as at that date. This event triggered a curtailment resulting in the reduction of the accrued benefit obligation and the recognition of the entire unamortized past service and unamortized actuarial losses. Accordingly, a net curtailment loss of \$486,700 was recognized.

An actuarial valuation for funding purposes must be conducted, at a minimum, every three years. The most recent valuation was completed as at January 1, 2016 by Aon Hewitt. A funding surplus of \$461,500 was determined under the assumption that the plan is a going concern which will be funded by continued employer contributions. Aon Hewitt also certified that as at the valuation date, there was a solvency deficit of \$979,900 in the plan.

The defined benefit pension plan assets and obligations were evaluated and measured by Aon Hewitt as at March 31, 2018.

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

9. Pension costs and obligations (continued)

The following table summarizes the changes in defined benefit plan obligation and fair value of plan assets of the Organization's defined benefit pension plan:

	<u>2018</u>	<u>2017</u>
Change in defined benefit plan obligation		
Benefit obligation, beginning of period	\$ 11,106,800	\$ 11,290,900
Interest cost	416,900	428,900
Transfers in	-	-
Benefits paid	(832,400)	(588,000)
Actuarial loss	-	(25,000)
	<u> </u>	<u> </u>
Defined benefit plan obligation, end of period	\$ 10,691,300	\$ 11,106,800
Change in fair value of plan assets		
Fair value of plan assets, beginning of period	\$ 12,664,900	\$ 12,287,900
Gains (losses) on plan assets	304,800	686,400
Employer contributions	-	278,600
Transfers In (Note 10)	-	-
Benefits paid	(832,400)	(588,000)
	<u> </u>	<u> </u>
Fair value of plan assets, end of period	\$ 12,137,300	\$ 12,664,900
Reconciliation of funded status		
Fair value of plan assets	\$ 12,137,300	\$ 12,664,900
Defined benefit plan obligation	(10,691,300)	(11,106,800)
	<u> </u>	<u> </u>
Funded status of plan – surplus (deficit)	1,446,000	1,558,100
Valuation allowance	(1,446,000)	(1,558,100)
	<u> </u>	<u> </u>
Defined benefit pension asset	\$ _____ -	\$ _____ -

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

9. Pension costs and obligations (continued)

	<u>2018</u>	<u>2017</u>
Reconciliation of defined benefit plan asset		
Opening defined benefit pension asset	\$ -	\$ -
Finance cost	-	5,400
Employer contributions	-	278,600
Remeasurements and other items	<u>-</u>	<u>(284,000)</u>
Closing defined benefit pension asset	\$ <u>-</u>	\$ <u>-</u>
Remeasurements and other items		
Actuarial losses	\$ (172,900)	\$ 238,200
Prior service credit (cost)	-	-
Change in valuation allowance	112,100	(561,100)
Effect of valuation allowance on finance cost	<u>60,800</u>	<u>38,900</u>
Total remeasurements and other items	\$ <u>-</u>	\$ <u>(284,000)</u>

For the year ended March 31, 2018 the pension expense related to the defined benefit plan was \$nil (2017 - \$284,000).

Effective October 1, 2010, a defined contribution pension plan was put in place, in which all members now participate. For the year ended March 31, 2018, employer contributions were \$346,463 (2017 - \$407,800).

10. Pension liability

Victorian Order of Nurses Canada Pension Plan Transfer

Prior to October 16, 2006, the Victorian Order of Nurses Canada Pension Plan ("VONC Plan") provided benefits to the Organization's eligible employees through participation in a contributory, defined benefit plan. The pension benefits are based on years of pensionable service and final average earnings. The annual funding requirements were determined by VON Canada with the VONC Plan's actuaries.

The Organization ceased its membership with VON Canada effective October 16, 2006 and the Organization's pension benefit contributions to the plan ceased on that date.

Effective November 2015 VONC Plan was amalgamated into Acclaim Health and Community Services Pension Plan, with the assets at \$9,993,200 transferred into Acclaim Health and Community Services Pension Plan. The estimated impact of the transfer on the liability of the plan as of November 19, 2015 was \$9,002,300. At the time of the transfer, Acclaim Health became legally responsible for both the assets and liabilities relating to the affected employees accrued under the VON Canada Plan. The difference between the liability impact and the amount of assets transferred into the Plan was recognized as a Past Service Credit during the year ending March 31, 2016.

Acclaim Health and Community Care Services

Notes to the Financial Statements

March 31, 2018

11. Operating lease commitments

Future minimum payments for operating leases that have initial or remaining terms of one year or more consist of the following amounts:

2019	\$	171,164
2020		124,628
2021		42,133
2022		39,111
2023		41,488
Thereafter		<u>200,525</u>
	\$	<u>619,049</u>

12. Financial instruments

The Organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with its financial instruments. The risk that arise from financial instruments include credit and interest rate risk. However, its is management's opinion these do not represent significant risks to the Organization given the nature and creditworthiness of the parties from whom amounts are owing to the Organization and the nature of investments held. Furthermore, it is management's opinion that the Organization is not exposed to significant currency, interest rate cash flow, liquidity or market risks as the Organization does not have financial instruments that are subject to these risks.

13. Charitable annuity

The Organization is the beneficiary of the charitable annuity established in 1984 in the amount of \$50,000. The funds are invested with the Investors Group Trust Co. Ltd. Under a trust agreement established at the time of the donation. The Organization is entitled to receive the accumulated principal balance of the funds upon the death of the donor. As at March 31, 2018, the fair market value of the funds held under trust is \$153,321 (2017 - \$156,918). These funds are not reflected in the accounts and will be recorded when received.

14. General expenses

	<u>2018</u>	<u>2017</u>
Purchased services	\$ 971,868	\$909,277
Other general expenses	454,998	430,275
Telephone	240,431	307,439
Professional fees	293,994	237,034
Data processing and software	<u>167,345</u>	<u>136,569</u>
	<u>\$ 2,128,636</u>	<u>\$ 2,020,594</u>

15. Subsequent event

The Organization is currently in the preliminary stages of purchasing a new property for approximately \$2.3M to hold their Oakville Adult Day Program. The purchase is contingent upon the results of the environmental assessment of the property and Board approval. If the results are acceptable to the Organization, they will likely take possession of the property in March 2019.