

Financial statements

Acclaim Health and Community Care Services

March 31, 2020

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### Independent auditor's report

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To the Board of Directors of

**Acclaim Health and Community Care Services** 

### **Opinion**

We have audited the financial statements of **Acclaim Health and Community Care Services** ("the Organization"), which comprise the balance sheet as at March 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of **Acclaim Health and Community Care Services** as at March 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
  detecting a material misstatement resulting from fraud is higher than for one resulting from error,
  as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override
  of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in thefinancial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the
  disclosures, and whether the financial statements represent the underlying transactions and
  events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mississauga, Canada June 2, 2020 Chartered Professional Accountants
Licensed Public Accountants

Grant Thornton LLP

# **Acclaim Health and Community Care Services Balance sheet**

2020	2019
\$ 2,456,675 5,632,977 1,289,863 204,488 9,584,003	\$ 1,660,771 3,073,137 1,263,007 204,029 6,200,944
719,650	1,767,887
4,751,653	4,619,964
\$ <u>15,055,306</u>	\$ 12,588,795
\$ 2,080,926 69,000 99,737 2,249,663 1,587,000 3,016,579 6,853,242	\$ 1,864,768 69,000 111,040 2,044,808 1,656,000 1,203,964 4,904,772
79,074 1,383,997 <u>6,738,993</u> <u>8,202,064</u> \$ 15,055,306	1,691,000 1,383,997 4,609,026 7,684,023 \$ 12,588,795
	\$ 2,456,675 5,632,977 1,289,863 204,488 9,584,003 719,650 4,751,653 \$ 15,055,306 \$ 2,080,926 69,000 99,737 2,249,663 1,587,000 3,016,579 6,853,242 79,074 1,383,997 6,738,993 8,202,064

Commitments and contractual obligations (Note 11)

Credit facilities (Note 14)

Subsequent event (Note 17)

On behalf of the Board

Chairperson

## **Acclaim Health and Community Care Services** Statement of Changes in Net Assets Year ended March 31, 2020

	Invested in Capital Assets	Internally Restricted Reserves (Note 8)	Unrestricted	2020 <u>Total</u>	2019 Total
Balance, beginning of year	\$ 1,691,000	\$ 1,383,997	\$ 4,609,026	\$ 7,684,023	\$ 6,980,107
Excess (deficiency) of revenues over expenditures	(303,086)		821,127	518,041	703,916
Purchase of capital assets	434,775		(434,775)	*	¥
Repayment of mortgage	69,000	9	(69,000)	:27	2
Capital contributions received in the year	(1,812,615)		1,812,615		5
Balance, end of year	\$ 79,074	\$_1,383,997	\$ <u>6,738,993</u>	\$ 8,202,064	\$ 7,684,023

## **Acclaim Health and Community Care Services Statement of Operations** Year ended March 31, 2020

*	Fund Type 2	Fund Type 3	2020	2019
Revenues				
Fees for service	288,159	\$ 25,294,834	\$ 25,582,993	\$ 21,482,029
Government funding (Note 9)	4,013,832	40,100	4,053,932	3,507,433
Donations and community				
grants	238,382	127,757	366,139	436,324
Other income	33,906	57,517	91,423	79,968
Investment income		88,871	88,871	104,532
	4,574,279	25,609,079	30,183,358	25,610,286
Expenditures				
Salaries	3,402,720	18,788,120	22,190,840	18,673,484
General expenses (Note 13)	2,640,076	485,490	3,125,566	2,486,421
Employee benefits	423,783	2,121,042	2,544,825	2,269,199
Occupancy costs	545,777	129,292	675,069	393,386
Employee pension expense	135,492	318,436	453,928	554,987
Program supplies	164,847	102,789	267,636	211,062
Equipment costs	144,605	118,775	263,380	215,019
Office expenses	95,209	48,864	144,073	102,812
Corporate services allocations	(2,480,165)	2,480,165		-
	5,072,344	24,592,973	29,665,317	24,906,370
Excess (deficiency) of revenue	S			
over expenditures	(498,065)	\$_1,016,106	\$518,041	\$ 703,916

# **Acclaim Health and Community Care Services Statement of Cash Flows**

Year ended March 31	2020	2019
Cash flows from operating activities  Excess of revenues over expenditures Charges not involving cash	¥ 0.0,0	\$ 703,916
Amortization Loss on disposal of fixed assets Unrealized loss on investments	280,860 22,226 8,384 829,511	210,406 - (1,384) 912,938
Net change in accounts receivables Net change in prepaid expenses Net change in accounts payable and accrued liabilities Net change in deferred income Cash flows from operating activities	(26,856) (459) 216,158 (11,303) 1,007,051	(68,678) (57,472) 1,033,273 (285,805) 1,534,256
Cash flows from financing activities (Payment) proceeds of mortgage payable Deferred capital contributions received	(69,000) 1,812,615 1,743,615	1,725,000 1,203,964 2,928,964
Cash flows from investing activities  Purchase of investments  Maturity of investments  Purchase of capital assets  Cash flows from investing activities	(2,010,868) 490,881 (434,775) (1,954,762)	(3,074,278) 1,189,505 (3,203,265) (5,088,038)
Net increase (decrease) in cash and cash equivalents	795,904	(624,818)
Cash and cash equivalents, beginning of year	1,660,771	2,285,589
Cash and cash equivalents, end of year	\$ 2,456,675	\$ <u>1,660,771</u>

March 31, 2020

### 1. Nature of operations

Acclaim Health and Community Care Services (the "Organization") is a community based health organization dedicated to the provision of quality and cost effective health related services. Services currently provided by the Organization include Nursing, Home and Personal Support, Community Support, Alzheimer Services and Palliative Care Consultation Program.

The Organization is a registered charitable organization, registered under the Income Tax Act (the "Act") and, as such, under paragraph 149(1)(f), is exempt from income taxes and is able to issue donation receipts for income tax purposes.

### 2. Summary of significant accounting policies

### Basis of presentation

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations.

### Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and investments having a maturity of 90 days or less. Restricted cash and other borrowings to finance capital and operating expenditures are considered to be financing activities.

### Financial instruments

The Organization's financial instruments consist of cash and cash equivalents, short-term investments, accounts receivable, long-term investments and accounts payable and accrued liabilities. All financial instruments are initially recognized at fair value and subsequently measured at amortized cost. Transaction costs and financing fees associated with financial instruments carried at amortized cost are recorded as adjustments to the initial fair value recognized and amortized over the life of the financial instrument.

#### Capital assets

Capital assets are recorded at cost. Amortization is provided as follows:

Building 15-40 years, straight-line basis Office and information technology equipment 4-10 years, straight-line basis Property and building improvements 5-20 years, straight-line basis

### Revenue recognition

The accounting for contributions is based on the deferral method. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received. Endowment contributions are recognized as direct increases in net assets. Unrestricted investment income is recognized as revenue when earned. Fees for service revenue is recognized as revenue in the period in which the related service has occurred.

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### 2. Summary of significant accounting policies (continued)

### Revenue recognition (continued)

Fund Type 2 relates to funding received directly from LHINs and other revenue such as fee-for-service related to LHIN-funded programs, grants and donations. Fund Type 3 relates to revenue received from all other sources.

### Corporate services allocations

Corporate services are allocated to various departments within the Organization based on each department's proportionate share of operating expenses, with the exception of Pension costs relating to the Acclaim Health Pension Plan.

### Employee pension plan

The Organization recognizes the defined benefit obligation, net of the fair value of plan assets on the balance sheet. Current service and finance costs are expensed during the year, while remeasurements and other items, representing the total of the difference between actual and expected return on plan assets, actuarial gains and losses, and past service costs, are recognized as a direct increase or decrease in net assets. The Organization has elected to use an actuarial valuation prepared for funding purposes to measure the defined benefit obligation in respect of its pension plan. The defined benefit obligation is determined using a rollforward technique to estimate the accrued obligation using funding assumptions from the most recent actuarial valuation prepared at least every three years. Defined benefit pension plan assets are measured at fair value at the date of the balance sheet.

### Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expense during the period. Actual results could differ from those estimates.

### 3. Long-term investments

In 2015, the Organization undertook two separate investments with the Oakville Community Foundation. The first of these was the transferring of the Bradley Endowment Fund, which had a principal amount of \$100,000. The principal amount of this fund shall remain as an endowed amount with the Oakville Community Foundation and is not disclosed in these financial statements, with the Organization being entitled to the income earned on this investment. The second investment of principal and interest is valued at \$170,194 (2019 - \$174,068) and is held in the Oakville Community Foundation's Investment Pooling Account. This investment can be redeemed at any time by the Organization, with 30 days' notice. There is, however, no intention to redeem this investment within the next fiscal year, and as such it has been classified as a long term investment.

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3.	Long-term	investment	s (cont	tinued)
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c	(55/11/1454)			
			<u>2020</u>	<u>2019</u>
Oakville Community Founda Guaranteed investment certii			\$ 170,194 271,856	\$ 174,068 438,919
Term deposits (matures past			277,600	1,154,900
			\$719,650	\$ 1,767,887
4. Capital assets			<u>2020</u>	<u>2019</u>
	Cont	Accumulated	Net Book	Net Book
	Cost	Amortization	Value	Value
Land	\$ 1,765,659	\$	\$ 1,765,659	\$ 1,765,659
Building	1,534,448	923,851	610,597	612,827
Construction in progress Office and information	1,449,267		1,449,267	1,123,810
technology equipment Property and building	974,200	717,120	257,080	438,497
improvements	809,314	140,264	669,050	679,171
	\$ 6,532,888	\$ 1,781,235	\$ 4,751,653	\$ 4,619,964

Included in equipment costs and occupancy costs is a total of \$280,860 (2019 - \$210,406) of capital asset amortization expense.

In the prior year, the Organization acquired a new property for a total cost of \$2,300,000, which has been allocated between land and construction in progress. The building is under renovation and has not yet been put into use, and as such, no amortization expense has been recognized in 2020.

5.	Accounts payable and accrued liabilities	<u>2020</u>	2019
	ounts payable and accrued liabilities oll source deductions payable	\$ 2,023,843 57,083	\$ 1,830,753 34,015
		\$ 2,080,926	\$ 1,864,768

March 31, 2020

6. Mortgage payable  Mortgage payable bearing interest at prime plus 0.5%	<u>2020</u>	<u>2019</u>
per annum, repayable in monthly principal payments of \$5,750. Term is one year and amortization is 25 years.	\$ 1,656,000	\$ 1,725,000
Less current portion	(69,000)	(69,000)
Long-term portion	\$_1,587,000	\$1,656,000
7. Deferred capital contributions	2020	2019
Balance, beginning of year Restricted capital donations received	\$ 1,203,964 1,812,615	\$ 
Balance, end of year	\$_3,016,579	\$_1,203,964

Deferred capital contributions include amounts collected through the capital campaign for the purchase and renovation of a newly acquired building, which will house current and expanded services of the Organization's Alzheimer's program. Once construction is complete and the building is put into use, the deferred capital contributions will be amortized into income as the related assets are amortized.

### 8. Internally restricted net assets

		Balance Beginning of Year		Preapproved <u>Transfers</u>	E	Reserve Reductions		Balance End of Year
Lindsay/Werry Educational	\$	23,997	\$		\$	÷	\$	23,997
Matthews Library		10,000				-		10,000
Severance Contingencies		1,100,000		-				1,100,000
Pension Fund	-	250,000	1		=		_	250,000
	\$.	1,383,997	\$		\$_		\$.	1,383,997

Individual reserve descriptions are as follows:

### (a) Lindsay/Werry Educational Reserve

The Lindsay/Werry Educational Reserve was established to provide resources for continuing education needs.

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### 8. Internally restricted net assets (continued)

### (b) Matthews Library Reserve

The Matthews Library Reserve was established to provide for the ongoing library resources for the Organization.

### (c) Severance Contingencies Reserve

The Severance Contingencies Reserve was established to provide for severance contingencies.

### (d) Pension Fund Reserve

The Pension Fund Reserve was established for pension fund solvency and wind up.

### 9. Government funding

The amounts received of \$3,437,428 (2019 - \$3,507,433) from the Mississauga Halton Local Health Integration Network (MH LHIN) provide funding for the ongoing operations of Alzheimer Services, Community Support Services, and the Palliative Care Consultation Program.

### 10. Pension costs and obligations

Acclaim Health and Community Services Pension Plan

Effective October 16, 2006, the Organization created its own pension plan when it ceased membership with Victorian Order of Nurses Canada ("VONC"). Similar to the VONC Plan, the plan provides benefits to employees through participation in a contributory, defined benefit plan for all eligible employees. The pension benefits are based on years of pensionable service and final average earnings. The annual funding requirements are determined in consultation with the actuaries to provide long-term stability to the plan.

The plan mirrors the VONC Plan with the addition of a provision that obligates the Organization to make an employee "whole" in the event that pension benefits available to a retiring employee under the new plan are less than what he or she would have received under the VONC Plan.

Effective September 30, 2010, the defined benefit provision of the plan was closed to new members and the services and earnings were frozen for all current plan members as at that date. This event triggered a curtailment resulting in the reduction of the accrued benefit obligation and the recognition of the entire unamortized past service and unamortized actuarial losses. Accordingly, a net curtailment loss of \$486,700 was recognized.

An actuarial valuation for funding purposes must be conducted, at a minimum, every three years. The most recent valuation was completed as at January 1, 2016 by Aon Hewitt. On May 7, 2019, the Board of Directors resolved to wind up the defined benefit pension plan effective December 31, 2018 to settle the assets and liabilities of the Plan in accordance with the Plan and the provisions of the Pensions Benefit Act (Ontario) and the Income Tax Act (Canada). A funding surplus of \$461,500 was determined under the assumption that the plan is a going concern which will be funded by continued employer contributions. Aon Hewitt also certified that as at the valuation date, there was a solvency deficit of \$979,900 in the plan.

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### 10. Pension costs and obligations (continued)

The defined benefit pension plan assets and obligations were evaluated and measured by Aon Hewitt as at March 31, 2020.

The following table summarizes the changes in defined benefit plan obligation and fair value of plan assets of the Organization's defined benefit pension plan:

	<u>2020</u>	<u>2019</u>
Change in defined benefit plan obligation Benefit obligation, beginning of period Interest cost Past Service Costs Benefits paid Actuarial loss	\$ 10,522,300 398,700 1,223,100 (597,300) 393,600	\$ 10,691,300 405,800 (574,800)
Defined benefit plan obligation, end of period	\$ 11,940,400	\$ 10,522,300
Change in fair value of plan assets Fair value of plan assets, beginning of period Gains on plan assets Benefits paid	\$ 12,163,900 545,900 (597,300)	\$ 12,137,300 601,400 (574,800)
Fair value of plan assets, end of period	\$ 12,112,500	\$ 12,163,900
Reconciliation of funded status Fair value of plan assets Defined benefit plan obligation	\$ 12,112,500 (11,940,400)	\$ 12,163,900 (10,522,300)
Funded status of plan – surplus Valuation allowance	172,100 (172,100)	1,641,600 _(1,641,600)
Defined benefit pension asset	\$ <u>-</u>	\$
Remeasurements and other items Interest less net return on plan assets Actuarial loss Prior service cost Change in valuation allowance Effect of valuation allowance on finance cost	\$ (83,200) 393,600 1,223,100 (1,469,500) (64,000)	\$ (139,300) - - 195,600 (56,300)
Total remeasurements and other items	\$	\$

For the year ended March 31, 2020 the pension expense related to the defined benefit plan was \$ Nil (2019 - \$Nil).

Effective October 1, 2010, a defined contribution pension plan was put in place, in which all members now participate. For the year ended March 31, 2020, employer contributions were \$424,578 (2019 - \$397,987).

March 31, 2020

### 11. Commitments and contractual obligations

Future minimum payments for operating leases that have initial or remaining terms of one year or more consist of the following amounts:

2021 2022 2023 2024 2025 Thereafter	\$	376,857 225,774 212,382 159,021 156,732 637,539
	\$ 1	,768,306

The Organization has a contractual obligation relating to the renovation at 2250 Speers Road for the architectural updates and construction of the building. As the true renovation costs are unknown at this point, the Organization has used \$6,500,000 value for the estimated renovation costs.

### 12. Financial instruments

The Organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with its financial instruments. The risk that arise from financial instruments include credit and interest rate risk. However, its is management's opinion these do not represent significant risks to the Organization given the nature and creditworthiness of the parties from whom amounts are owing to the Organization and the nature of investments held. Furthermore, it is management's opinion that the Organization is not exposed to significant currency, interest rate cash flow, liquidity or market risks as the Organization does not have financial instruments that are subject to these risks.

13. General expenses	2020	2019
Purchased services Other general expenses Telephone Professional fees Data processing and software	<b>743,109</b> 56 <b>315,692</b> 25 <b>703,120</b> 4	65,964 63,445 64,207 11,342 91,463
	\$ <u>3,125,566</u> \$2,48	36,421

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### 14. Credit facilities

The Organization has two lines of credit. As at March 31, 2020, no amounts have been drawn on these lines of credit.

Credit facility #1 is a revolving loan of \$1,500,000 for construction and/or renovation at the property at 2250 Speers Road, Oakville, ON. Interest accrues monthly at prime plus 0.5% per annum. Interest-only payments are required during the construction and/or renovation period of 12 months or earlier. The loan is to be fully drawn by August 31, 2020 or completion of renovation whichever occurs earliest.

Credit facility #2 is a non-revolving loan of \$3,225,000. Interest accrues monthly at prime plus 0.5% per annum or a to-be-determined fixed rate. Repayable in monthly principal payments (\$10,750) or blended payment of principal and interest each beginning one month after drawdown and unpaid balance due in full on the 60<sup>th</sup> month. Term is 5 years and amortization is 25 years.

### 15. Comparative figures

Certain comparative figures have been reclassified to conform to the method of presentation adopted in the current year.

#### 16. COVID-19

Since December 31, 2019, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses are being forced to cease or limit operations for long or indefinite periods of time. Measures have been taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services. These measures have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

The Organization is considered an essential service as a health services organization and as such, continues to operate. The Organization has determined that these events have not had a significant financial impact on its ongoing operations. The duration and impact of the Covid-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences as well as their impact on the financial position and results of the Organization, if any, for future periods. In the meantime, management continues to manage the budget and provide continuing levels of operations and service.

### 17. Subsequent event

On April 1, 2020, the operations of Seniors Enjoy Nurturing Activities Companionship Achievements (S.E.N.A.C.A) were amalgamated into the operations of the Organization, with the two organizations continuing as Acclaim Health and Community Care Services. This amalgamation was approved by the Board of Directors on May 7, 2019.